

LOCAL GOVERNMENTAL UNIT USE ONLY

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| Application No. | Date Received |
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Application for Neighborhood Enterprise Zone Homestead Facility Certificate

Issued under authority of Public Act 147 of 1992, as amended.

Ownership and Subdivision Requirements

Under MCL 207.772(e) "Homestead facility" means one of the following:

- (i) An existing structure, purchased by or transferred to an owner after December 31, 1996, that has as its primary purpose residential housing consisting of one or two units, one of which is occupied by an owner as his or her principal residence and that is located within a subdivision platted pursuant to state law before January 1, 1968, other than an existing structure for which a certificate will or has been issued after December 31, 2006, in a city with a population of 750,000 or more, is located within a subdivision platted pursuant to state law before January 1, 1968.
- (ii) An existing structure that has as its primary purpose residential housing consisting of one or two units, one of which is occupied by an owner as his or her principal residence that is located in a subdivision platted after January 1, 1999, and is located in a county with a population of more than 400,000 and less than 500,000, according to the most recent decennial census, and is located in a city with a population of more than 100,000 and less than 125,000, according to the most recent decennial census.

Read the instructions and the Ownership and Subdivision Requirements above, before completing the application. Owner/applicant must file the original application and attachments (legal description, warranty deed or document of conveyance) with the clerk of the local governmental unit (LGU).

PART 1: OWNER/APPLICANT INFORMATION

| | | | | | |
|--|-----------------|--------------------------------------|--|------------|----------|
| Owner/Applicant Name | | Telephone Number | | Fax Number | |
| Mailing Address | | City | | State | ZIP Code |
| Homestead Facility's Street Address | | City | | State | ZIP Code |
| Name of City, Township or Village (taxing authority) | | E-mail Address | | | |
| <input type="checkbox"/> City <input type="checkbox"/> Township <input type="checkbox"/> Village | | Property Identification Number | | | |
| County | School District | Homestead Facility Parcel Dimensions | | | |

Describe timeline and type of anticipated improvement to be undertaken within three years of the certificate issuance (must be at least \$500)

Attach items below, to the completed application.

- Legal Description
 Warranty Deed or Document of Conveyance

PART 2: APPLICANT CERTIFICATION

I certify this structure is owned and occupied as my principal residence.

I certify the information contained herein and in the attachments are true and that all are truly descriptive of the residential real property for which this application is being submitted.

I certify I am committed to investing a minimum of \$500.00 in the first three years the Neighborhood Enterprise Zone Certificate is in effect, including documenting the minimum investment if required by the assessor of the LGU.

I certify I am familiar with the provisions of Public Act 147 of 1992, as amended, (MCL 207.771 to 207.787) and to the best of my knowledge, I have complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the LGU and the issuance of Neighborhood Enterprise Zone Certificate for a Homestead Facility by the LGU assessor.

| | |
|---------------------------|------|
| Owner/Applicant Signature | Date |
|---------------------------|------|

| PART 3: LGU ASSESSOR CERTIFICATION (Assessor of LGU must complete Part 3) | | | |
|--|----------|--|---------------------------------|
| The property to be covered by this exemption may not be included on any other specific tax roll while receiving the Neighborhood Enterprise Zone Homestead Facility Exemption. For example, property on the Eligible Tax Reverted Property (Land Bank) specific tax roll cannot be granted a Neighborhood Enterprise Zone Homestead Facility Exemption that would also put the same property on the Neighborhood Enterprise Zone Homestead Facility specific tax roll. | | | |
| <input type="checkbox"/> By checking this box I certify that, if approved, the property to be covered by this exemption will be on the Neighborhood Enterprise Zone Homestead Facility Exemption specific tax roll and not on any other specific tax roll. | | | |
| Name of LGU | | | |
| Name of Assessor (First and last name) | | Telephone Number | |
| Fax Number | | E-mail Address | |
| <i>I certify that, to the best of my knowledge, the information contained in Part 3 of this application is complete and accurate.</i> | | | |
| Assessor's Signature | | | Date |
| PART 4: LGU ACTION/CERTIFICATION (LGU clerk must complete this section before submitting to the LGU Assessor) | | | |
| Date Received by LGU | LGU Code | Homestead Zone Name/No. | Date Homestead Zone Established |
| Action taken by LGU: <input type="checkbox"/> Exemption Approved for _____ Years (6-15) <input type="checkbox"/> Exemption Denied (include Resolution Denying) | | The LGU requires the following documents be filed for an administratively complete application: <input type="checkbox"/> 1. Original Application <input type="checkbox"/> 2. Legal description of the real property with parcel ID number <input type="checkbox"/> 3. Copy of the Warranty Deed or Document of Conveyance <input type="checkbox"/> 4. Resolution approving/denying the application (include number of years) | |
| Date of resolution approving/denying this application | | | |
| Clerk's Name (First and Last) | | Telephone Number | |
| Fax Number | | E-mail Address | |
| Mailing Address | | City | State ZIP Code |
| <i>I certify that I have reviewed this application for complete and accurate information and determined that the subject property is located within a qualified Homestead zone.</i> | | | |
| <i>I certify the subject property is occupied as applicant's principal residence.</i> | | | |
| <i>I certify this application meets the requirements as outlined by Public Act 147 of 1992, as amended, and hereby request the LGU assessor issue a Neighborhood Enterprise Zone Homestead Facility Certificate, subject to the LGU assessor's review and audit.</i> | | | |
| Clerk Signature | | | Date |

Submit the original completed application and required documents to the LGU assessor.

Instructions for Completing Form 4776 Application for Neighborhood Enterprise Zone (NEZ) Homestead Facility Certificate

The Neighborhood Enterprise Zone Homestead Facility Certificate was created by Public Act 147 of 1992, as amended. To qualify for this certificate, the subject property must be located within an established Neighborhood Enterprise Homestead Zone, have been purchased by or transferred to an owner as his or her principal residence, and meet the ownership timeline and subdivision requirements outlined in MCL 207.772(e)(i) or (ii) [see page 1]. If approved by the local governmental unit (LGU), the certificate provides for a tax exemption, as outlined in Tax Advantage for an NEZ Homestead Facility Exemption (see below), for a period of six (6) to fifteen (15) years.

Owner/Applicant Instructions

1. Complete Parts 1 and 2.
2. Provide the original completed Application Form and the following documents to your LGU clerk:
 - Legal description of the real property on which the Homestead Facility is located.
 - Clear and legible copy of the warranty deed or document of conveyance to current owner.
3. Questions on completing this application should be directed to the LGU Clerk. Additional information on the NEZ Homestead Facility Exemption can be found at www.michigan.gov/propertytaxexemptions.

LGU Assessor Instructions

1. Complete Part 3.

LGU Clerk Instructions

1. Complete Part 4.
2. The LGU Clerk should: (1) review the application for complete and accurate information and determine that the subject property is located within a qualified Homestead zone; (2) review submitted documentation to substantiate the subject property meets the requirements of MCL 207.772(e)(i) or (ii) [see page 1] and is occupied as applicant's principal residence; and (3) determine the application meets the requirements as outlined by Public Act 147 of 1992, as amended.
3. Attach a certified copy of the resolution approving the application. The resolution must include the number of years the LGU is granting the exemption.
4. Upon approval by the LGU, the complete application package should be forwarded to the LGU assessor for issuance of the certificate.

Application Deadline

Contact your LGU for any application deadlines.

Tax Advantage for an NEZ Homestead Facility Exemption

The NEZ tax for a Homestead Facility Exemption is determined by multiplying the current taxable value by **one-half** the number of mills levied for the county and local governmental unit operating purposes (does not include debt millage). Any county or local governmental unit debt millage and all other millages levied by all other taxing authorities would remain at full millage. Land is not included in this exemption.

In the tax year two years before the certificate expires, the percentage of county and local governmental unit operating mills paid changes from one-half to **five-eighths**;

In the tax year one year before the certificate expires, the percentage of county and local governmental unit operating mills paid changes from five-eighths to **three-fourths**;

In the year that the certificate expires, the percentage of county and local governmental unit operating mills paid changes from three-fourths to **seven-eighths**.

The local governmental unit may grant from six (6) to fifteen (15) years of exemption.